

**REQUEST FOR PROPOSALS
CONSULTANT/MANAGEMENT SERVICES
Ellinger Sewer & Water Supply Corporation**

The Ellinger Sewer & Water Supply Corporation (“Ellinger SWSC”) is soliciting a request for proposals (RFPs) from interested qualified professionals to provide consultant/management services for grant writing/administration services. The Ellinger SWSC reserves the right to accept or reject any or all proposals for any reason it finds to be in the best interests of the Ellinger SWSC.

Any contract or contracts awarded under this Request for Proposals (RFP) are expected to be funded by grants/loans from the Texas Water Development Board Drinking Water State Revolving Fund and Clean Water State Revolving Fund. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to this RFP, or any resulting contract. This RFP is issued in accordance with Section 2254 of the Texas Government Code (Professional Services Act) and Title 40 CFR Part 31 (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments).

This procurement is subject to the Environmental Protection Agency’s (EPA) Disadvantaged Business Enterprise (DBE) Program, which includes EPA-approved “fair share goals” for Minority Business Enterprise (MBE) & Women Business Enterprise (WBE) firms in the Construction, Supplies, Equipment, and Services procurement categories. EPA’s policy requires that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to SMWBEs. Although EPA’s policy does not mandate that the fair share goals be achieved, it does require applicants and prime contractors to demonstrate use of the six affirmative steps. The current fair share goals for the State of Texas are as follows:

MBE: CONSTRUCTION 19.44%; SUPPLIES 25.34%; EQUIPMENT 16.28%; SERVICES 20.41%.
WBE: CONSTRUCTION 9.17%; SUPPLIES 8.82%; EQUIPMENT 11.45%; SERVICES 13.66%.

Equal Opportunity in Employment - All qualified Applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap, or national origin. Bidders on this work will be required to comply with the President’s Executive Order No. 11246, as amended by Executive Order 11375, and as supplemented in Department of Labor regulations 41 CFR Part 60. Small, minority, and women-owned business enterprises are encouraged to respond. *The Ellinger SWSC is an Affirmative Action/Equal Opportunity Employer and strives to attain the goals for Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) as amended.*

The RFP is available from the Ellinger Sewer & Water Supply Corporation, upon request, by calling or e-mailing Mrs. Carissa Karisch during regular business hours at (979) 966-3276 or ellingerswc@gmail.com. Three (3) copies of the Proposal Package must be received by 11:00 AM (Local Time) on January 11, 2021, in a sealed envelope and clearly labeled accordingly, at the following address:

Ellinger Sewer & Water Supply Corporation
P.O. Box 130
Ellinger, Texas 78938
Confidential: Proposal Enclosed - CONSULTANT/MANAGEMENT SERVICES RFP
Attention: Carissa Karisch

The Ellinger SWSC does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or provision of services, programs or activities. Small Minority and Women’s Business Enterprises are encouraged to submit Proposals. The Ellinger SWSC is an Equal Opportunity Employer.